PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION** **Fund Cluster:**

Office/Section :	**PR No.:** 2020-11-0578 **Responsibility Center Code :**			**Date: Oct. 19, 2020**	
Stock / Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	lot	HR and OD Knowledge Materials (Books)			100,000.00
		xxxnothing followsxxx			

Purpose: Increase collection of HR and OD knowledge materials for the Library.

	Requested by:	Approved by:
Signature :	10/19/2020	
Printed Name :	**JILVEN T. AMAR**	**NOREEN BOOTS GOCON-GRAGASIN**
Designation :	Librarian V	Director III